

Seminar/Workshop: Proposals Submission Guidelines

1. **INTRODUCTION:-**CEFIPRA supports the organization of seminars and workshops in cutting-edge and applied areas of science and technology. These events aim to foster interaction between Indian and French scientists and technologists, ultimately leading to collaborative research projects. CEFIPRA views seminars and workshops as a vital mechanism for strengthening Indo-French scientific collaboration across emerging and interdisciplinary fields. They bring together academicians, researchers, technologists, industry partners, and other stakeholders from both countries to exchange knowledge, share recent findings, and explore new research directions. By facilitating structured scientific dialogue, these events help identify complementary expertise, build institutional linkages, and generate ideas that may evolve into joint research initiatives. Through such interactions, CEFIPRA seminars contribute to expanding the Indo-French research ecosystem and nurturing long-term collaborative partnerships.
2. CEFIPRA supports seminar proposals under two funding schemes:
 - a) **Academia–Academia Collaboration (CSR):** Supports seminars and workshops focused on fundamental research areas of mutual scientific interest- *enabling disciplinary and interdisciplinary academic exchange*.
 - b) **Industry–Academia Collaboration (IARDP):** Supports seminars and workshops that connect academic research with industry needs, emphasizing applied research and innovation.

General Instructions:-

- For each seminar/workshop, submitted there should be two coordinators, one from India and the other from France.

Eligibility Criteria

- The Two Coordinator can be from any academic/research institutions from India and France should have Permanent/ Tenure position in an Indian or French University/R&D Institution. They should meet national level eligibility criteria with respect to the operation of grants and age of retirement.
- There may be 25–30 participants from different institutions in the host country and a minimum of 8–10 participants from different institutions in the partner country. Participation of at least five international researchers/scientists from the partner country is mandatory, and these visiting scientists must attend in person.
- International and domestic airfare, including airport/venue transfers, will be supported only for major contributors (i.e., Key participants delivering an oral presentation).
- Participation of young scientists and technologists from the host country is encouraged; however, student travel support is not covered under the scheme.

Additional eligibility for Academia - Academia Seminars/workshops

- The thematic area of the seminar/workshop must align with the CSR Call

- The seminars/workshops have to take place in India or in France and to be designed around a specific research topic relevant and of high importance to Academia-Academia collaboration.
- Involvement of at least 4-5 leading groups from different institutions of both the countries is encouraged.

Additional eligibility for Industry - Academia Seminars/Workshops

- The thematic area of the seminar/workshop must align with the IARDP Call
- The seminars/workshops have to take place in India or in France and to be designed around a specific research topic relevant and of high importance to Industry-Academia collaboration.
- Involvement of at least 4-5 leading groups from different institutions and industries of both the countries is encouraged.
- Participation of relevant industries is expected with their role and responsibilities.
- Industry participation is expected to be substantial for the Industry-Academia seminar/workshop.

Funding Details

- Funding per Seminar/Workshop (2-5 days). The budget estimate should be realistic as possible. The budget estimate can vary upto a maximum of ~€25.000(for seminar/workshop in France) and its Equivalent in INR (for seminar/workshop in India)
- Financial support is provided for domestic and international travel, accommodation and logistics arrangements relevant to the event.
- Co-funding from industry shall be encouraged.

How to Apply

A seminar proposal must be jointly submitted by one French and one Indian coordinator. Seminars may be organized either in India or in France. Proposals should be original and aligned with topics of current relevance and mutual interest to both countries. Priority will be given to proposals that fall within the thematic areas specified in the Call for Proposals. All proposals must be submitted through CEFIPRA's online submission system: www.cefipraonline.in

Expectation of CEFIPRA from its Seminars:

The Seminars/Workshops are now therefore being held in areas of priority/ focused themes and topics of mutual interest to both countries with a mandate for

- Exchange of information/knowledge/expertise in the area
- Identification of areas for collaboration
- Identification of institutions which can collaborate and experts who can submit joint proposals

- Development of at least 1-2 joint research projects in the area
- Preparation of an abstract booklet summarizing key ideas and findings.
- Submission of reports detailing new ideas generated, institutional-level linkages established, and a white paper outlining identified areas for future collaboration.

EVALUATION PROCEDURE:-

Initial Screening: CEFIPRA will only consider proposals that are complete and provide all necessary information as outlined in the current Call for Proposals. Strict adherence to submission deadlines is crucial. Proposals received after the deadline will not be accepted under any circumstances. *Incomplete proposals will be rejected without review.*

All the eligible applications are taken forward after due diligence at CEFIPRA for further review by the experts. The applications are allotted to JSIRC members.

Review Process by experts: - Proposals are reviewed by the Joint Scientific and Industrial Research Committee. Proposals graded B+ and above during the review by the area expertise member are considered for funding.

Criteria

- a) Importance for Scientific community
- b) Scientific quality of coordinators
- c) Quality of Scientific programme
- d) Quality of Organisation
- e) Quality of speakers
- f) Appropriate Budget
- g) Participants – Representation from various institutions active in the respective areas
- h) Added value to the collaboration

Any seminar proposal receiving a grading of A+, A, A-, B+ by the concerned JSIRC members during review will consider for recommendation. The proposal with grading B+ and above will be recommended for funding. The approval will be taken in the Virtual JSIRC meeting for validation.

Lead time for Seminar Proposal approval:-

- Procedures for the start organizing seminar after the recommendation of Joint Scientific And Industrial Research Committee
- Acceptance by Governing Body of CEFIPRA.
- Sensitivity & Security Clearances by both the Governments

CEFIPRA, under its new directives, seeks to expedite the processing of knowledge activities like seminars. *Following selection, organizers will be notified and, with CEFIPRA's approval, proceed with organizing the approved seminars and workshops.*

Areas for the Current Call (Last Day 31st July, 2026)

CSRP (Academia–Academia Collaboration)-

- Mathematics, Computational Sciences, Life & Health Sciences, Physics, Chemistry, Earth & Planetary Science, Materials Science, Environmental Sciences, Biotechnology, Water.

IARDP (Industry–Academia Collaboration)

- Renewable & Clean Energy, Health Care, Smart Mobility, Technology for the SDGs (including Marine Sciences), Artificial Intelligence and Machine Learning, Waste Management & Circular Economy, Agricultural Science and Technology, Sustainable Nutrition

Financial Allocation:-The seminar organizers should send budget estimates under the following permissible heads: Total Amount (*Maximum Equivalent to 25000 Euro*)

- Accommodation Charges (*within Euro 128 in France/ INR 7000 In India per person*)
- Domestic Travel (*Maximum 20,000*)
- No. of Int'l Travellers / International Travel (*Maximum within Euro1200 /per person*)
- Logistic Expenses- *Workshop / Seminar organizational*
- Details of other Expenses/ Publication(*not more than 10% of the total budget*)